

Key FFIS Document Commands

New	Data entry on new document is begun.
E (Edit)	Edit is performed on current document.
F (End)	System exits the document and returns to table.
T (Top Doc)	Display is repositioned to document header screen.
S (Save)	FFIS updates the document input screen and saves document on SUSF.
A (Approve)	Used for documents that require approval.
R (Run)	Use to complete the transaction and update corresponding tables.
DISCARD	Discards the document.
D (Delete)	Delete
P (+ Table ID)	Pause to a table. End the pause with an E in the table action code field.
DL	Delete a line of a document. Put the cursor somewhere on the line record.
IL	Insert a line. Put the cursor below the line where you want the new line inserted.