

I. Duties and Responsibilities:

A. Duties:

1. Obtains blood samples, milk samples, test charts, and supplies from Post Office several times a day. Blood or milk samples and charts are correlated; samples, if needed, are centrifuged and prepared in racks for testing. Samples from slaughter plants are correlated with back tags and prepared for testing.
2. Incumbent may then perform Brucellosis Card test, plate test, Brucellosis Ring test, or supplementary tests as necessary. Results are recorded on the proper forms. Efficiency in performance of conducting tests is checked regularly and results are confirmed by laboratory supervisor.
3. May assist in the running of the Rapid Screen Test for Brucellosis, which requires preparation of the sample by centrifugation, pipetting serum onto a micro-titer plate, adding antigen, vibrating the plate for four (4) minutes, letting it remain still for four (4) minutes, and reading the results by the use of a micro-titer mirror and/or the Standard Plate Agglutination test, buffered Brucella Antigen card test and Brucella Ring test. Employee is not responsible for the performance of the entire sequence of operations in the tests, but may be assigned to any of the tasks of preparing tests for final reading.
4. Incumbent may clean, wash, and sterilize laboratory equipment and glassware as necessary.
5. Assists in preparing and shipping bleeding tubes, various forms, vaccine, test kits, tuberculin, paratuberculin, identification, reactor, and back tags and other supplies to various Federal and State employees in the field, inspectors at slaughter plants, inspectors at stockyards, and other individuals.
6. Assists in keeping records and inventory of supplies in laboratory.
7. Performs other related duties as assigned.

B. Responsibilities for the work of Others: None

II. Supervision Received:

Incumbent functions under the close supervision of the supervisor of the laboratory and the Veterinarian in Charge. Instructions are given in methods to be used in performing the various tests. Routine checks are made to see if proper procedures are followed.

(This standard job description cites the-primary and typical but not all-inclusive duties of the position.)