

I. Duties and Responsibilities:

The incumbent of this position works as a general helper to higher grade technical or professional employees. He also learns through on-the-job instruction and practice to conduct various inspections and to employ the techniques used in the work performed by his supervisor.

The incumbent assists professional employees by doing the simpler portions of procedures; and working individually by doing routine repetitive tasks.

Such duties may include but are not limited to the following:

1. Boarding of arriving aircraft to inspect for and to remove or have removed prohibited or restricted items such as plants, fruits or other plant products, plant pests, and meat, milk or other animal products which are regulated under applicable Quarantine laws.
22. Initial screening of air passenger's baggage at preclearance counters for plant and animal products as described in 1 above and the removal of same when found.
3. Properly safeguarding and transporting intercepted contraband materials to a designated inspection point for further pest detection by the professional staff.
4. Removal of garbage or contraband refuse from aircraft or inspection locations for transport to proper disposal facilities.

II. Supervision Received:

Incumbent's work is monitored by a professional inspector periodically during the work day. Work routine is restricted to repetitive situations which do not require the application of professional expertise. The incumbent is expected to perform these tasks without direct supervision after initial instruction. New tasks are fully explained by a higher grade inspector. Unique problems of a biological or technical nature are referred to a professional inspector for solution or decision.

(This standard job description cites the primary and typical but not all-inclusive duties of the position.)