

# Animal Care Exercise Drill Baton Rouge, LA.

## Day Operations Incident Action Plan June 28-29, 2008

Version: 4/19/2008 12:13:42 PM



<b>INCIDENT OBJECTIVES</b>	1. Incident Name: <b>Animal Care Response Exercise Drill</b>	2. Date Prepared	3. Time Prepared									
4. Operational Period: <b>Day operations: June 28-29, 2008: East Baton Rouge Animal Shelter</b>												
<p>5. General Control Objectives For The Incident (Include Alternatives)</p> <p>- By design and execution of an Operations based exercise ( drill ) this is specifically to test procedures and protocols for Animal Care Emergency Response, specifically targeted at household pets.</p> <p><b><u>Saturday June 28, 2008</u></b></p> <ul style="list-style-type: none"> <li>✦ Methods and time needed load, secure transport crates (3 tiers) in transport vehicle and unload transport vehicle.</li> <li>✦ To conduct heat and environment tests (CO 2 and O2) on fully loaded pet transport truck according to transportation protocol to ensure safety of pets. Study physiological condition of the animals over 4 hours time at various time points.</li> <li>✦ To exercise the ACRT (Animal Care Response Team) for deployment protocol. Including documentation of After Action Review items for incorporation.</li> <li>✦ Exercise / evaluate an embarkation protocol: specifically registration and placing animals into crates, for approximately 25 animals, on Saturday 28<sup>th</sup> AFTER THE TRUCK IS LOADED. <u>*** This is specifically a Parish responsibility***</u> (These animals will not be transported – exercise to test registration only)</li> </ul> <p><b><u>Sunday June 29<sup>th</sup>, 2008</u></b></p> <ul style="list-style-type: none"> <li>✦ Evaluate protocol for cleaning and disinfecting the cargo area of refrigerated trucks used to transport animals so they can be returned to pre-emergency service safely. This will be done on Sunday June 29<sup>th</sup>, 2008.</li> </ul>												
6. Weather Forecast For Period												
<p>7. General Safety Message</p> <ul style="list-style-type: none"> <li>- Driving conditions under any circumstances are dangerous. Drive with lights on and drive defensively.</li> <li>- All animal handling situations pose inherent risks of injury. Utilize "tailgate" safety briefings before operations and review ICS 215A prior to work assignments. Review medical plan for emergency procedures. Follow Bite policy protocols as listed on Safety message</li> </ul> <p>✦ E. Baton Rouge Animal Control: 30° 32' 17.09" N , 91° 09' 47.18" W elevation 60ft.  Baton Rouge Airport: 30° 31' 47.96" N , 91° 08' 39.30" W elevation 62ft.  Baton Rouge General Hospital Mid-City : 30° 27' 01.23" N , 91° 09' 16.25" W elevation 46ft.  Earl K. Long Medical Center: 30° 30' 12.41" N , 91° 07' 54.32" W elevation 56ft.  *Physical address &amp; map located with Medical Plan (attached)</p>												
<p>8. ATTACHEMENTS (X IF ATTACHED)</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Organization List - ICS 203</td> <td><input checked="" type="checkbox"/> Medical Plan - ICS 206</td> <td><input type="checkbox"/> _____</td> </tr> <tr> <td><input checked="" type="checkbox"/> Division Assignment Lists - ICS 204</td> <td><input checked="" type="checkbox"/> Incident Map</td> <td><input type="checkbox"/> _____</td> </tr> <tr> <td><input checked="" type="checkbox"/> Communications Plan - ICS 205</td> <td><input type="checkbox"/> Traffic Plan</td> <td><input type="checkbox"/> _____</td> </tr> </table>				<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input type="checkbox"/> _____	<input checked="" type="checkbox"/> Division Assignment Lists - ICS 204	<input checked="" type="checkbox"/> Incident Map	<input type="checkbox"/> _____	<input checked="" type="checkbox"/> Communications Plan - ICS 205	<input type="checkbox"/> Traffic Plan	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Organization List - ICS 203	<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input type="checkbox"/> _____										
<input checked="" type="checkbox"/> Division Assignment Lists - ICS 204	<input checked="" type="checkbox"/> Incident Map	<input type="checkbox"/> _____										
<input checked="" type="checkbox"/> Communications Plan - ICS 205	<input type="checkbox"/> Traffic Plan	<input type="checkbox"/> _____										
9. Prepared By (Planning Section Chief)		10. Approved By (Incident Commander)										
<b>John E. Roberts: Planning Section Chief</b>		<b>Renee Poirrier DVM: Incident Commander</b>										

<b>ORGANIZATION ASSIGNMENT LIST</b>		<b>9. Operations Section</b>	
1. Incident Name: <b>Animal Care Emergency Response Drill</b>		Chief	Dave Marcantel
2. Date		Deputy	
3. Time		<b>a. Operations: Task Forces Assigned</b>	
4. Operational Period: Day shift: 28-29 June 2008		Branch Director	
<b>5. Incident Commander and Staff</b>		<b>Registration (TF)</b>	Debra Sime
Incident Commander	Renee Poirrier DVM	<b>Load &amp; Transport (TF)</b>	Hilton Cole
Deputy		<b>Decontamination (TF)</b>	? LDOC ?? Warden
Safety Officer	LDAF/ Amie C. ?? APHIS?	<b>O2 (TF)</b>	Tracy Thompson
Information Officer	Becky Adcock DVM	<b>Animal Care TSPs</b>	Mike Tuck
Liaison Officer			Vaughan Langman
<b>6. Agency Representatives</b>		<b>b. Other Technical Specialists needed:</b>	
Agency	Name	Security : ?? Local SO?	
LDAF	Marth Littlefield DVM		
APHIS ESF#11	Jimmy Wortham		
APHIS Animal Care	Allan Hogue DVM		
APHIS Vet. Services AEC	John Berry Jr. DVM	<b>c. Branch III - Divisions/Groups</b>	
		Branch Director	
<b>7. Planning Section</b>		Deputy	
Chief	John E. Roberts	Division/Group	
Deputy		Division/Group	
Resources Unit		Division/Group	
Situation Unit & Sit Reports		Division/Group	
Requests/Documentation		Division/Group	
Housing Monitoring		<b>d. Air Operations Branch</b>	
Technical Specialists		Air Operations Branch Director	
<b>LSART:</b> Equine Planning	Becky McConnico DVM	Air Attack Supervisor	
Farm Animal Planning	Bruce Olcott DVM	Air Support Supervisor	
Avian/Exotic Planning	Javier Navarez DVM	Helicopter Coordinator	
Webmaster	Carol Foil DVM	Air Tanker Coordinator	
		<b>10. Finance Section</b>	
<b>8. Logistics Section</b>		Chief	?????????
Chief	Josh Gill (LDAF)	Donations Management	
Deputy		Time Unit (includes Volunteers)	
Supply Unit		Collect Receipts/Procurement	
Signs		Mutual Aid Monitor	
Ground Support Unit		Cost / Cost Accounting	
Housing Set up		Prepared by (Resource Unit Leader) John E. Roberts: Planning Section Chief	
Medical Unit			
Security Unit			
Food Unit			

DIVISION ASSIGNMENT LIST		1. Branch		2. Division/Group			
3. Incident Name <b>* East Baton Rouge Animal Care Response</b>		4. Operational Period Day Operations Date: June 28 & 29 Time:					
5. Operations Personnel							
Operations Chief	<b>Dave Marcantel</b>	Division/Group Supervisor					
Branch Director		Air Attack Supervisor No.					
6. Resources Assigned This Period							
Strike Team/Task Force/ Resource Designator	Leader	Number Persons	Trans Needed	Drop Off PT/Time	Pick Up PT/Time		
<b>Registration Task Force</b>	Debra Sim	27	No	0730 **	1800		
<b>Load &amp; Transport Task Force</b>	Hilton Cole	31	No	0730 **	1800		
	Chase Vehicle w/ice	2	YES	0730 **	1800		
<b>O<sup>2</sup> Task Force</b>	Tracy Thompson	3	No	0730 **	1800		
<b>Technical Specialists : TF **</b>	Mike Tuck		No	0730 **	1800		
<b>Sunday: June 29<sup>th</sup>, 2008</b>							
<b>Decontamination TF:</b>	Dept. of Corrections + Tech. Spec. Certification	2+	No				
<b>** ALL PERSONS DROP OFF POINT IS EAST BATON ROUGE ANIMAL CONTROL CENTER</b>							
7. Control Operations <b>Registration:</b> Each animal will be tagged with color coded neck band & DDS Barcoded wrist bands: require proff of Rabies Vaccination: Attach animal care sheet to cage in plastic envelope. Follow draft protocols, photo station etc. for minimum of 2 hours. Monitor Heat Stress and document timing. Then shift to work for Loading TF. <b>Loading/Transport:</b> <u>NOTE: Swab truck prior to loading for baseline on Decon. TF.</u> Monitor safe handling of animal: Direct proper placement of T-band on animal: Unload loose crates from the truck: Load animals into crates & into truck **load front to back / side to side to avoid animals being stressed with constant movement of other animals past them. Secure crates as they are loaded. Place ice cubes or water in the crates before departure. Document loading procedures and best methods, stack crates 3 tiers high. Transport: 1 hr. stationary, 2 hr. driving, 1 hr. stationary. Will							
8. Special Instructions <b>O<sub>2</sub> Task Force:</b> Evaluate SOP w/full load of animals. Determine level of O <sub>2</sub> in order to react to low levels & to determine level of CO <sub>2</sub> , and level of Ammonia. Thermal analysis. <b>Decontamination TF:</b> <u>To be done on Sunday June 29<sup>th</sup>:</u> Department of Corrections will clean cages and truck. Power wash then sanitize. Conduct swab again for certification of decontamination. <b>* See Equipment Checklist attached and Safety message: Bite Policy protocols &amp; ICS 206 review.</b> <b>**Technical specialists TF to be engaged. TFLD will assure assignments and manage participants until assigned then they perform under the direction of the TFLD they are assigned to. TFLD is responsible for all personnel assigned to them.</b>							
9. Division/Group Communication Summary							
Function	Frequency	System	Channel	Function	Frequency	System	Channel
Tactical Div/Group		<b>King NIFC</b>		Air to Ground		<b>King NIFC</b>	
Prepared By (Resource Unit Leader) <b>John E. Roberts</b>		Approved By (Planning Sect. Ch.) <b>John E. Roberts</b>		Date	Time		

# *Safety Message:*

## **ANIMAL BITE PROTOCOL**

Animal bites must be reported to the Animal Control Officer on duty immediately. This transfer of information should occur at every point along the path to the shelter.

Cage/crate should be clearly tagged and information placed in the animal's paperwork as soon as the incident is noted or suspected:

1. "This cage/crate contains an animal that has been involved in a bite."
2. Note date and time of the bite
3. Personal identification of the human bitten should be clearly noted
  - a. Determine the rabies vaccination status of the person who has been bitten
4. Identify any person who observed the bite
5. Note owner of the animal clearly and detail the time/date notification to the owner in the animal's paperwork.
6. Note any special circumstances associated with bite.

Highlight the vaccination status of the animal. If there is no vaccine history, the animal should NOT be vaccinated until after the 10 day observation period. Any illness noted in the animal during the 10 days must be reported to the parish health unit. Any stray, unwanted dog, cat or ferret that bites a person may be euthanized immediately and the head submitted for rabies examination.

Direct the person bitten to a first aid facility: student health center on campus or their choice of physician. (Inform the physician that you were bitten in an environment where *Clostridium tetani* prevalence might be unusually high – horse arena and barns).

The cage/crate and animal should be placed in an isolation area designated at the shelter.

The animal must remain under observation for 10 full days (as determined by animal control). Other options, such as euthanasia or release to owner, must be pursued in a proper manner. All options are outlined in the Sanitary Code provided by the state public health veterinarian.

Unvaccinated animals will be handled according to the protocol of the receiving parish animal control in consultation with the state public health veterinarian.

<b>MEDICAL PLAN</b>	1. Incident Name	2. Date Prepared	3. Time Prepared	4. Operational Period				
	<b>Animal Care Response</b>							
<b>5. Incident Medical Aid Station</b>								
Medical Aid Stations	Location					Paramedics		
						Yes	No	
<b>6. Transportation</b>								
A. Ambulance Services								
Name	Address		Phone		Paramedics			
					Yes	No		
<b>AA Medical Transportation</b>	Baton Rouge, LA 70801		<b>225-357-0101</b>					
<b>EMS Communications Inc.</b>	10985 N Harrells Ferry Rd Baton Rouge, LA 70816		<b>225-338-6444</b>					
<b>Regional Ambulance Services</b>	Baton Rouge, LA 70815		<b>225-275-1049</b>					
B. Incident Ambulances								
Name	Location					Paramedics		
						Yes	No	
<b>7. Hospitals</b>								
Name	Address	Travel Time		Phone	Helipad		Burn Center	
		Air	Grnd		Yes	No	Yes	No
<b>Earl K. Long Hospital</b>	<b>5825 Airline Highway</b>			<b>985-730-6700</b>	<b>X</b>			
<b>Baton Rouge General</b>	<b>3600 Florida Blvd.</b>			<b>225-387-7000</b>	<b>X</b>		<b>X</b>	
<b>8. Medical Emergency Procedures</b>								
<b>Emergency Medical: 911 : Baton Rouge General only burn center in S. Louisiana</b>								
East Baton Rouge Sheriff's Office 13016 Gurney Rd Baton Rouge, LA 70818 (225) 389-5176								
9. Prepared by (Medical Unit Leader) <b>John E. Roberts: Planning Section Chief</b>					10. Reviewed by (Safety Officer)			

<b>INCIDENT ACTION PLAN SAFETY ANALYSIS</b>	1. Incident Name	2. Date	3. Time
	Animal Care Emergency Response Drill		

<b>LCES Analysis of Tactical Applications</b>	<b>Other Risk Analysis</b>
<b>Lookouts Communication Escape Routes Safety Zones</b>	

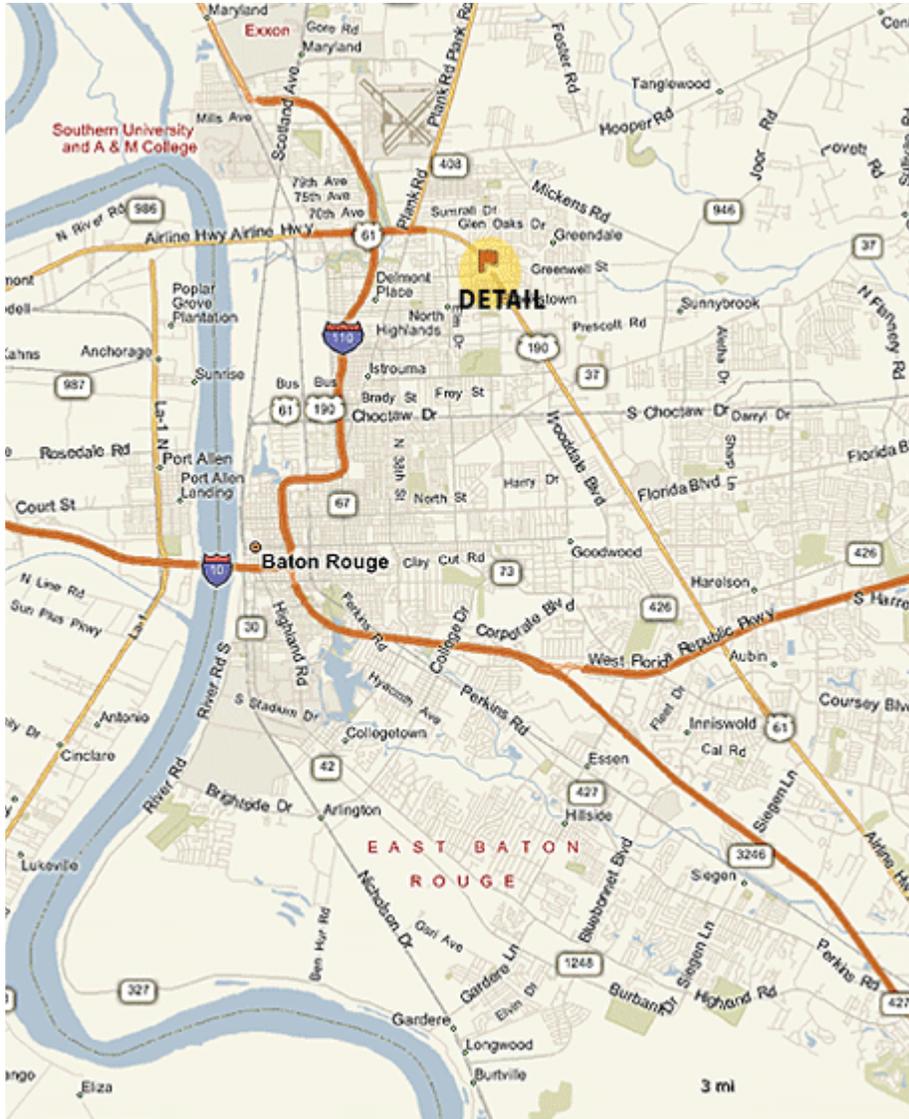
Groups	Driving	Chemicals	Animal hazards	CO2 exposure	Severe weather	Commo.	Distance from ICP	PPE	General	LCES Mitigations	Medical plan						Other Risk Mitigations
<b>Load &amp; Trans.</b>	1,4,8		9	6 11	5	2		3	7	1. Drive with lights on	12						GPS w/ vehicle for location
<b>Decon</b>	1,4,8	10		11	5	2		3	7	2. Maintain communicaitons with crew members, supervisor and other groups	12						
<b>O2</b>	1,4,8	10		11	5	2		3	7	3. Proper PPE : respiratory protection etc. see listing	12						GPS w/ vehicle for location
<b>Sample</b>	1,4,8	10	9	6 11	5	2		3	7	4. Tailgate safety sessions	12						
<b>Regist.</b>	1,4,8		9	6 11	5	2		3	7	5. Situational Awareness: Know where shelters are close to work site.	12						
<b>Tech. Spec.</b>	1,4,8	10	9	6 11	5	2		3	7	6. Provide briefing on proper procedures for samples and emergency protocols	12						GPS w/vehicle for location
										7. Review accident / incident plan for any emergency;							
										8. Take breaks from driving more than 2 hours.							
										9. Review animal handling techniques;							
										10. Proper protocols for use of all reagents/chemicals							
										11. Provide briefing on proper procedures to adequately ventilate treated areas before entering							
										12. Provide briefing to all personnel on Medical plan							

Prepared by (Name and Position) John E. Roberts: Planning Section Chief

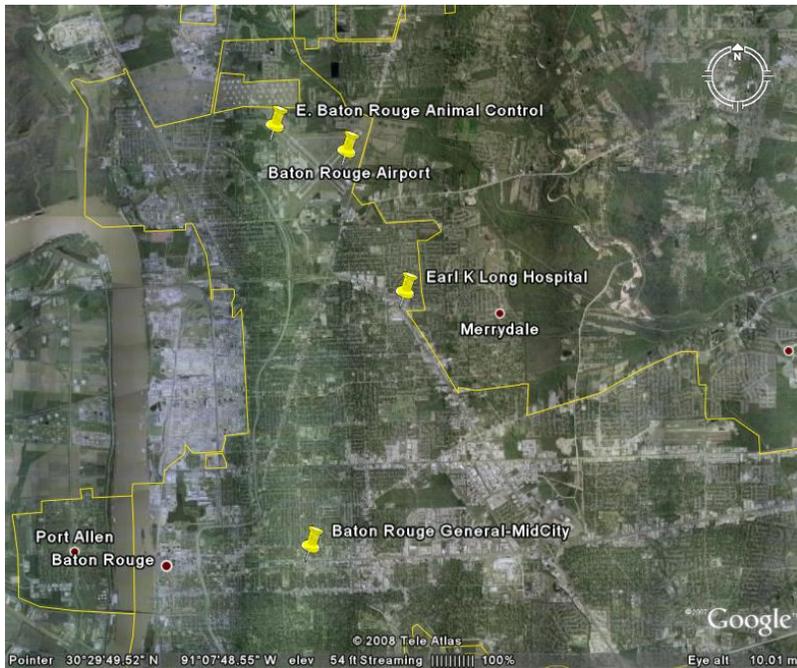
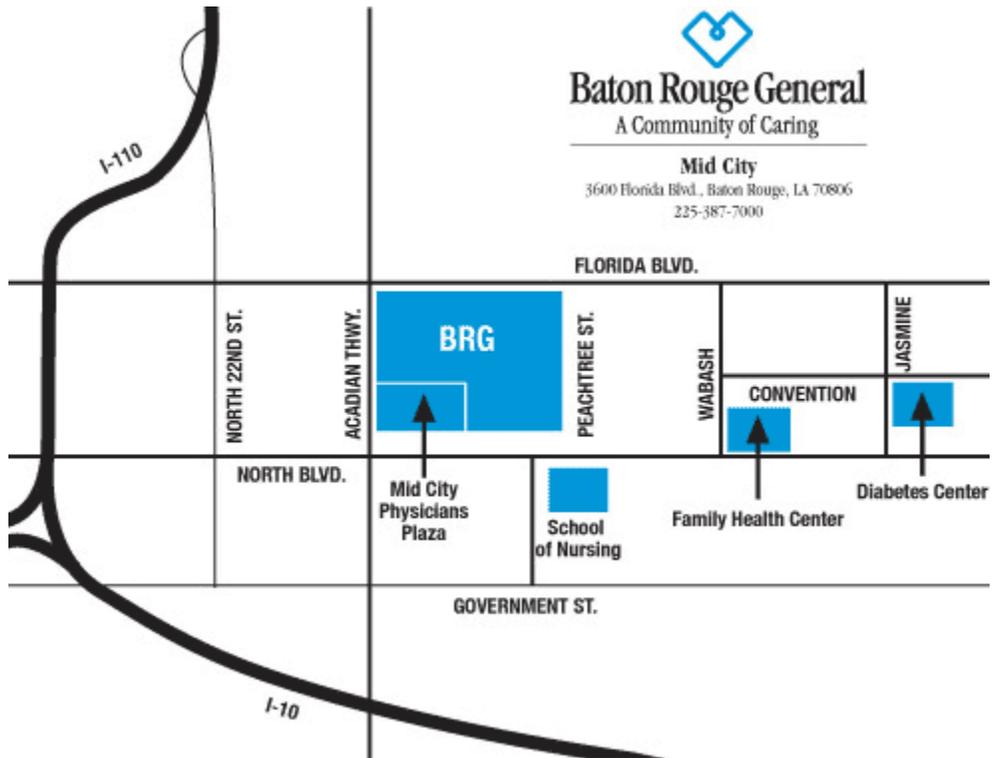
**EARL K. LONG MEDICAL CENTER**  
SWITCHBOARD: (985) 730-6700

5825 Airline Highway  
Baton Rouge, LA 70805

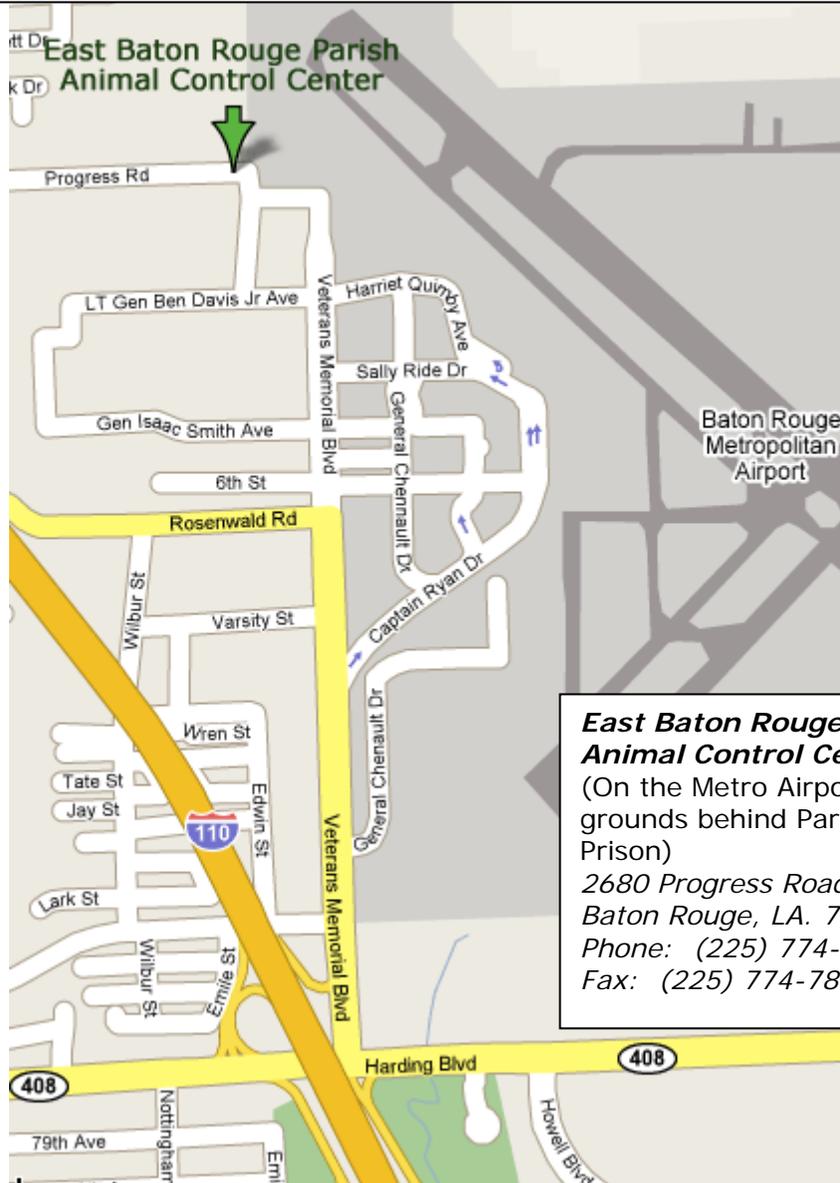
P. O. Box 52999  
Baton Rouge, LA 70805



**Baton Rouge General – Mid City**  
3600 Florida Boulevard  
Baton Rouge, Louisiana  
70806  
225-387-7000



## ***Directions / Contacts: East Baton Rouge Parish Animal Control Center***



***East Baton Rouge Parish  
Animal Control Center***  
(On the Metro Airport grounds behind Parish Prison)  
2680 Progress Road  
Baton Rouge, LA. 70807  
Phone: (225) 774-7700  
Fax: (225) 774-7876

From points south: from the Interstate, take I-110 north and use the Metro Airport exit (exit 6). Once you are on the exit ramp, you will cross Harding Boulevard and continue onto Veterans Memorial Boulevard.

From the Baker/Zachary area: take I-110 south and use the Metro Airport exit. Take a left onto Harding Boulevard. As you pass under the Interstate you will take a left onto Veterans Memorial Boulevard.

From Harding Boulevard: simply turn onto Veterans Memorial Boulevard. Once you are on Veterans Memorial Boulevard, continue past the airport entrance until you pass Parish Prison. As you pass the prison, you will see a green Animal Control Center sign in the median. Take a left as indicated by the sign, and then simply follow the other signs to the shelter.

