



United States Department of Agriculture (USDA)
 Animal and Plant Health Inspection Service (APHIS)
 National Center for Import/Export (NCIE)
 Veterinary Services (VS)
 4700 River Road, Unit 40
 Riverdale, MD 20737
 Phone: (301) 734-3277 and Fax: (301) 734-8226

FACSIMILE TRANSMITTAL

On Hold Shipment Notification Form

If your shipment has been placed on hold or in quarantine by the USDA and/or Department of Homeland Security, Customs and Border Protection (CBP), please complete this form and submit it along with all requested documents to our office. **On hold processing fee is \$514.00 (this fee does not expedite or guarantee that the shipment will be released). Methods of payment: APHIS User Fee Account, American Express, MasterCard or VISA (include the credit card number, expiration date and the cardholder's name). For additional information please call our office at 301-734-3277.**

Payment information (credit card/expiration date) _____

The documents listed below MUST accompany this form

1. Valid Veterinary Services Import Permit or Application for New Permit (if applicable)
2. Airway Bill/Bill of Lading/Courier Tracking Receipt
3. Invoice/Manifest
4. Foreign Government Certification and/or Manufacturers Statement
5. Emergency Action Notification (EAN) (if applicable)

Emergency Action Notification (EAN) issued: Yes or No. If yes, please state reason for detainment:

Provide the name, phone number, fax number and email address of the government official (CBP or USDA) that you have been in contact with regarding this shipment

U.S. Importer/Consignee: Name _____
 Company Name _____
 Address _____
 Phone & Fax Number _____
 Email address _____

Description of Material presently detained at the port of entry:

Name of product _____
 Identification of animal origin ingredients/components by species (e.g. cow, sheep, horse, bird)

Country of Origin _____
 Country of Export _____

Date of Arrival _____ Port of Entry: City _____ State _____

Customs Entry Number: _____ Courier Name: _____

Tracking Number: _____ Container Number: _____

Airway Bill (if applicable): _____

Flight Information: _____

Bill of Lading (if applicable): _____

Vessel Name: _____

Fax the completed packet to 301-734-8226.